

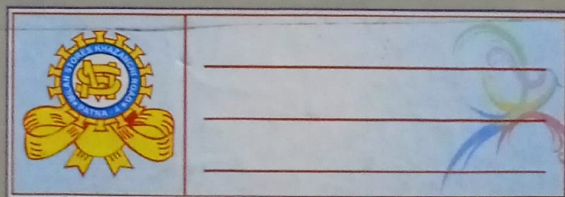


Regd. T.M. No: 801423

Fancy Register



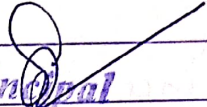
**PURCHASE, FINANCE AND
MAINTENANCE CELL**



NOTICE

13.01.2017

All faculty and staff member are informed that a meeting has been scheduled on 18.01.2017 at 11 PM in Seminar hall of Scholar B. Ed College. All are requested to attend for the same.


Principal
Scholar B. Ed. College
Giddih
Principal

Minutes of Meeting

Date: 18.01.2017

Time: 1. p.m

Venue: Seminar hall.

Presided over by: Dr. Sarojini Mishra

Introduction:

Meeting of Purchase, finance and maintenance Cell was held on 18.01.2017 at 1. p.m in Seminar hall of Scholar B. Ed. college in presence of Dr. Sarojini Mishra (Principal)

Agenda:

(i) formation of Purchase, finance and maintenance Cell.

(ii) To discuss aims and objective of Cell.

Member presents:-

- | | | | |
|----------------------------------|---|-------------------|--------------------|
| (i) Sandar Joharwar Singh Saluja | - | Management Member | <i>[Signature]</i> |
| (ii) Dr. Sarojini Mishra | - | Chair person. | <i>[Signature]</i> |
| (iii) Hardeep Kaur | - | Management Member | <i>[Signature]</i> |
| (iv) Shalini Khosala | - | Assistant Prof. | <i>[Signature]</i> |
| (v) Santosh Dr. Choudhary | - | Prof. | <i>[Signature]</i> |
| (vi) Dolly Kumari | - | " | <i>[Signature]</i> |
| (vii) Rahul Kumar Singh | - | " | <i>[Signature]</i> |
| (viii) Mohitugay Karmar | - | " | <i>[Signature]</i> |
| (ix) Manish Murma | - | " | <i>[Signature]</i> |
| (x) Sanjay Kumar Singh | - | " | <i>[Signature]</i> |
| (xi) | | | |

Discussion & Resolution:-

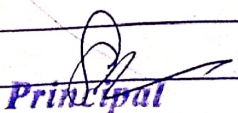
1) All faculty member discussed about formation of PF&M Cell. Principal Dr. Sarojini Mishra appoints a Chairperson of the Cell and following member are Selected as member of PF&M Cell:-

- (1) Dr. Sarojini Mishra - Chairperson.
- (2) Sunder Jorawar Singh Sahya - Management member
- (3) Hardeep Kaur - "
- (4) Shalini Khosla - Co-ordinator Shalini
- (5) Dolly Kumari - Member Dolly
- (6) Rahal Singh - Member Rahal
- (7) Santosh Kr. Choudhary - member Santosh
- (8) Manish Pathak - alumni Manish

(2) Dr. Sarojini Mishra explained the aim and objective of the cell she told that purchase and finance should be maintained and evaluated regularly and needs and requirement of College as per NAAC guideline should be followed. Member discussed that budget should be prepare for year 2017-18. Mrs. Khosla proposed the requirement of 100 chairs and 8 fire extinguisher for College. Chairperson decided to call the meeting as per the requirement and was passed by management Members.

Adjournment Meeting was adjourned at 3.30 p.m with refreshment and vote of thanks given by Dr. Sarojini Mishra.

Submitted by : Shalini Khosla
Approved by : Dr. Sarojini Mishra


Principal
Scholar B. Ed. College
Giridih

NOTICE :

01.05.2018

All the member of Purchase, finance and maintenance Cell are informed that a meeting has been scheduled on 07.05.2018 at 11.30 A.M in multipurpose hall of Scholar B-Ed College college.

All are requested to attend the same.

Principal
Scholar B-Ed College
Gijidih 15

Principal.

Minutes of Meeting

Date : 07.05.2018

Time : 11.30 a.m.

Venue : Multipurpose hall.

Presided over by: Dr. Sarojini Mishra,

Introduction:

Meeting of P.F. & M cell was held on 07.05.2018 at 11.30 a.m. in multipurpose hall of Scholars B. & C College in presence of Dr. Sarojini Mishra (Principal).

Agenda: (i) To review last meeting proceedings.

(ii) To discuss about requirement of Computer equipment & solar energy.

(iii) To discuss any other requirements and maintenance.

Member present: —

- | | | |
|----------------------------------|-------------------|------------------------------|
| (1) Dr. Sarojini Mishra — | chairperson. | <i>S</i> |
| (2) Sandeep Joshi Singh Saluja — | Management member | <i>S</i> |
| (3) Hardeep Kaur — | Management Member | <i>Hardeep</i>
07/05/2018 |
| (4) Shalini Khosla — | Co-ordinator | <i>Shalini</i> |
| (5) Santosh Kr. Boudhary — | Member | <i>Santosh</i> |
| (6) Dolly Kumar — | Member | <i>Dolly</i> |
| (7) Rahul Singh — | Member | <i>Rahul</i> |
| (8) Manish Pathak — | Alumni | <i>Manish</i> |
| (9) Sandeep Dev — | Alumni | <i>Sandeep</i> |

Discussion & Resolution:-

(1) Minutes of last/Previous meeting was read and feed back for work-done has been discussed. As per requirement of chair and fire extinguisher discussed in last meeting, was passed and purchased by management, from Singh furniture amount: 66524. and fire extinguisher from Zonex India amount: 30858.

(2) Mr. Shalini Khawala proposed that there is a need of some Computer equipment in Computer Section like monitor - I. Ball, Keyboard, fan processor, Ram, mother Board etc. Management Member told that prepare a list of equipment required in Computer Section and submit it to account Section. further he told that for minimise the use of electricity use should set up solar plate with battery. Quotation from various solar marketing agency should be invited.

(3) Member discussed the maintenance of campus. should be view and prepared a short list of it.

Adjournment:

Meeting was adjourned with refreshment and vote of thanks was given by Dr. Sanojini Mishra (Principal)

Submitted by: Shalini Khawala.

Approved by: Dr. Sanojini Mishra (Principal)

NOTICE

15.02.2019,

All the member of Purchase, finance and maintenance are informed that a meeting has been scheduled on 19.02.2019 at 11.30 a.m. in Seminar hall of Scholar B. Ed college:

All are requested to attend the same.

Principal
Scholar B. Ed. College
Giridih

Principal

Minutes of Meeting

Date: 19.02.2019.

Time: 11.30 a.m.

Venue: Seminar hall.

Presided over by: - Dr. Sarojini Mishra -

Introduction: → Meeting of P.F. & M. cell was held on 19.02.2019 at 11.30 a.m. in Seminar hall of Scholar B.C. College in presence of Dr. Sarojini Mishra (Principal)

Agenda: -

(i) To review previous meeting proceeding.

(ii) To discuss about CCTV camera installation.

(iii) To discuss about requirement of Computer section for ICT based education.

Member present:

- (1) Dr. Sarojini Mishra - Chairperson. ✓
- (2) Sardar Jorawar Singh Salaria - Management member ✓
- (3) Hardeep Kaur - " ✓
- (4) Shalini Khosla - Co-ordinator ✓
- (5) Santosh K. Choudhary - Member ✓
- (6) Dolly Kumari - Member ✓
- (7) Rahul Sinha - Member ✓
- (8) Manish Pathak - Alumni ✓
- (9) Sandeep deo - Alumni ✓

Discussion & Resolution:

(i) Minutes of previous meeting was read and feed back for work done has been discussed. Solar plate with battery were setup from Gopati Solar marketing amount - 4,57,038/- and Computer requirement were also fulfilled with amount invested - 2,42,000/- which was purchased from Computer centre - Dhanbad. A few amount i.e. 1,62,298 for laminates bit handwash material and 56,927 for laminates fenicol atrotape were invested for maintenance.

(ii) Management Member Hardeep Kaur proposed that for security purpose we need to install CCTV Camera in Campus, principal chamber, library etc. All members agreed with the proposal. Quotations will be invited from different agencies.

(iii) Shalini Khosla mentioned the need of 1 LED TV, 2 Printer, and 1 Bluetooth speaker for the enhancement of quality education as per nsaac guideline. Management member passed the requirements and suggested for further process.

Adjournment: Meeting of Purchase, finance and maintenance cell was adjourned at 2.30 p.m with refreshment and vote of thank given by Dr. Sarojini Mishra.

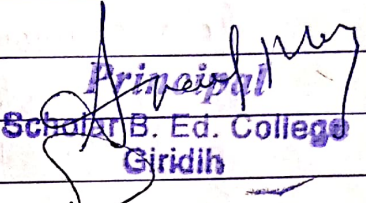
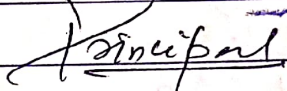
Submitted by: — Shalini Khosla, Shalini
Approved by: — Dr. Sarojini Mishra
Principal
Scholarship Ed. College
Giridih

NOTICE

23.01.2020

All the member of Purchase, finance and maintenance comt was informed the a meeting has been scheduled on 27.01.2020 at 11.30 a.m in multi purpose hall.

All are requested to attend the same.


Principal
Scholar B. Ed. College
Giridih


Minutes of Meeting

Date: → 27.01.2020

Time → 11.30 a.m

Venue → Multipurpose hall .

Presided over by: Dr. Anand May.

Introduction:

Meeting of Purchase, finance and maintenance cell was held on 27.01.2020 at 11.30 a.m in multipurpose hall in presence of Dr. Anand May (Principal).

Agenda:

- ① To review previous meeting proceeding.
- ② To discuss about enhancement of music section and requirement of other sections and appointment of new chair person.

Member present: →

- 1) Dr. Anand May - chairperson.
- 2) Sarden Joravar Singh Saluja - Member of Management
- 3) Hardeep Kaur - Management Member
- 4) Shalini Khosla - Co-ordinator
- 5) Santosh Sr. Choudhary - Member
- 6) Dolly Kumari - Member
- 7) Manish Pathak - Alumni
- 8) Sandeep Deo - Alumni

Discussion & Resolution:

(1) Minutes of previous meeting was read and feed back for work done has been discussed. CCTV Camera were installed from mac infosys computer agency with bill amount 58310/- other computer requirements were also fulfilled.

(2) Previous principal Dr. Sarojini Mishra resigned from institution so new principal Dr. Anand May were appointed as new chairperson. All members discussed that the for quality education and promotion of curricular activity music need of some music instrument like key board. Management member agreed with it and told for further process.

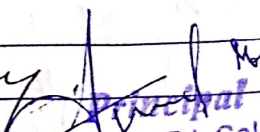
Adjournment:

Meeting was adjourned at 2. P.M with refreshment and votes

of thank given by Dr. Anand May.

Submitted by → Shalini Khosla.

Approved by - Dr. Anand May

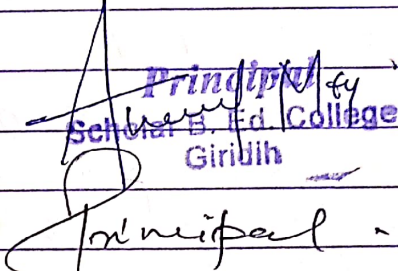

Principal
Scholar B. Ed. College
Giridih

NOTICE

02.08.2021

All the member of Purchase, Finance and maintenance cell was informed that a meeting has been schedule on 16.08.2021 at 11.30 am in multipurpose hall.

All are requested to attend the same.


Principal
Scholar B. Ed. College
Giridih

Minutes of Meeting.

Date : 16-08-2021

Time : 11.30 a.m.

Venue : Multi purpose hall.

Presided over by : Dr. Anand May.

Introduction:

Meeting of PF and M was held on 16-08-2021 at 11.30 a.m. in multi purpose hall in presence of Dr. Anand May (Principal).

Agenda:

(i) To review last meeting proceeding.

(ii) To discuss about NAAC requirements and need of various sector of institution and updation.

Member presents:

- (1) Dr. Anand May - Chairperson
- (2) Sardar Jorawan Singh Saluja - Management Member
- (2) Hardeep Kaur - " "
- (6) Shalini Khosla - co-ordinator
- (3) Dolly Kumari - Member
- (1) Santosh Choudhary - Member
- (7) Manish Pathak - Alumni
- (8) Sandeep deo - Alumni

Discussion & Resolutions: —

(1) Minutes of previous meeting was read and feedback for work done has been discussed. Key board of music was purchased for enhancement of music section. Dr. May suggested members that all members must be responsible for maintenance and requirement of institution.

(2) Dr. May discussed about NAAC requirement and updation of institution. Psycho lab needs to be updated. quotation from various psycho equipment distributor should be invited. Science lab, language lab - sports, should be updated as per requirement of NAAC. Co-ordinator Shalini Khosla proposed to installation of AC in different required part of institution i.e. Staff room, library etc. Management member Sudeep Jaiswal Singh agreed with the proposal and instructed for the further process.

Adjournment: —

Meeting was adjourned at 2.30 p.m. with refreshments and vote of thanks given by Dr. Anand May.

Submitted by: Shalini Khosla, Shalini

Approved by: Dr. Anand May

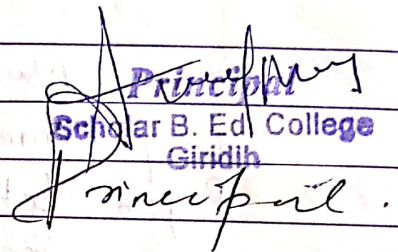
Principal
Scholar B. Ed. College
Giridih

NOTICE

17.12.2022

All members of purchase, finance and maintenance cell was informed that a meeting has been scheduled on 20.12.2022 at 1. p.m in multipurpose hall.

All are requested to attend the same.


Principal
Scholar B. Ed College
Girdih
Principal.

Minutes of Meeting.

Date: 20/12/2022

Time: 1 p.m.

Venue: Multi purpose hall

Presided over by: Dr. Anand May

Introduction:

Meeting of purchase, finance and maintenance Cell was held on 20/12/2022 at 1 p.m. in multi-purpose hall of Scholar B & C College in presence of Dr. Anand May (Principal).

Agenda:

- (i) To review previous meeting proceedings
- (ii) To discuss about budget, finance and requirement of academic requirement.

Member present:

(1)	Dr. Anand May -	Chairperson	✓
(2)	Sardar Jorawas Singh Salgotra -	Management Member	✓
(3)	Hardeep Kaur -	"	✓
(4)	Dr. Shalini Khosla -	Co-ordinator	✓
(5)	Dolly Kumari -	Member	✓
(6)	Santosh Kr. Choudhary -	Member	✓
(7)	Manish Pathak -	Alumni rep	✓
(8)	Sandeep deo -	Alumni rep	✓

Discussion & Resolution:

① Minutes of previous meeting was read and feed back of work done has been discussed. Chemistry & Psychology material as per need was purchased from national scientific corporation, Banaras with approx amt 1.5 lakh. Language lab was updated with new material and old one had been repaired. Sports material had been purchased from Khel ghar for updation of sports. Amt 20,000 is granted for ~~the~~ sports. All Section was updated as per Naac instruction and few of them were in process.

② Dr. Shalini Khosla proposed that for naac work there is a need of large printer in our institution. Management member agreed with proposal and instructed for the further process.

Adjournment:

Meeting was adjourned with refreshments and vote of thanks was given by Dr. Anand May (Principal)

Submitted by: Dr. Shalini Khosla, Shalini

Approved by: Dr. Anand May (Principal)

Principal
Scholar E. Ed. College
Giridih